

Joint Planning and Budget Meeting Notes
Wednesday, March 19, 2008
Administration Conf. Rm. 109

Attending: SSPBT– Beckum, Chamkasem, Glapion, Griffin, Kawazoe, LeBleu-Burns, Marquez, Moberg, Ratner, Sellitti, Winters
 IPBT – Alves de Lima, Bradshaw, Chenoweth, He (DASB), Kramer, Mowrey, Woodward
 Finance & College Services PBT – Gerard, Jones-Dulin, Elvin, Kahn, Michaelis, Sack

Item	Discussion/Comments	Outcome
Strategic Planning	<p>Need to discuss the role PBTs and how their role impacts the college Program Review process isolates planning and budgeting conversations to silos – need across the board conversations to discuss how to address institutional issues and initiatives as a college community</p> <p>Open Discussion about purpose/intent of PBTs Concern that teams spend more time on budget issues than planning Sharing of ideas should be positive and productive Need to know what's going on relevant to governance groups Need to know what the relationship of restructuring is to strategic planning goals Need better communication models across campus Suggestion - use shared governance web sites (who will maintain these web sites?) Need a campus action calendar</p>	
Plan to Plan	<p>Spring quarter is an opportune time to develop a calendar for use in the fall quarter Define the role of groups more clearly Establish one meeting a month as a Joint PBT meeting through Spring Quarter Discuss key issues that go to College Council Teams would continue to work on budget and allocation of funds and major issues at regular meetings Incorporate training for folks that serve on shared governance groups, i.e. OMNI, speakers (Swensson) Circulate notes of joint meetings, alternate note taking PBT administrators will take responsibility for sending out information about meetings to others</p> <p>Next Meeting – Wednesday, April 16, 2008 – 2- 3 p.m. Establishment of campus action calendar Each PBT discuss their goals and objectives; develop common role How can we connect major projects i.e. Basic Skills, Title III, Student Learning Outcomes, Strategic Planning</p> <p>C: Hawk, Murphy, Swensson</p>	